

Instructions for New Application for wireman permit

- 1. Create the ID and password on the website.**
- 2. Fill the personal detail in online application form.**
- 3. Upload following Documents as per format.(size less than 200kB)**
 - i. Physical fitness certificate (On enclosed Format).**
 - ii. Charter Certificate as per format (On enclosed Format).**
 - iii. Experience certificate issued by class A Contractor for period not less than 1 Year.**
 - iv. Photograph of Applicant.**
 - v. Signature of Applicant.**
 - vi. State Subject/Domicile Certificate**
- 4. Deposit the fee through portal and upload the receipt in Portal.**
- 5. Check all the documents and Final Submit the form.**
- 6. In case of discrepancy the form shall be returned to the applicant with remarks which need to be rectified and submitted back.**
- 7. In case of non rectification /delay in rectification of application form the form shall be rejected without any notice.**
- 8. It shall be the responsibility of the applicant to check his/her account to keep update about the status of application form.**

Instructions for RENEWAL for wireman permit

- 1. Create the ID and password on the website.**
- 2. Fill the personal detail in online application form.**
- 3. Upload following Documents as per format.(size less than 200kB)**
 - i. Physical fitness certificate (On enclosed Format).**
 - ii. Charter Certificate as per format (On enclosed Format).**
 - iii. First and last renewed page of the permit book.**
 - iv. Photograph of Applicant.**
 - v. Signature of Applicant.**
 - vi. Adhaar Card.**
- 4. Deposit the fee through portal and upload the receipt in Portal.**
- 5. Check all the documents and Final Submit the form.**
- 6. In case of discrepancy the form shall be returned to the applicant with remarks which need to be rectified and submitted back.**
- 7. In case of non rectification /delay in rectification of application form the form shall be rejected without any notice.**
- 8. It shall be the responsibility of the applicant to check his/her account to keep update about the status of application form.**